**Erika N. Moellmer**

moellmee@oregonstate.edu

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**Education**

**Oregon State University**, Corvallis, OR

 Major: Political Science: International Affairs

International Degree

 Minor: German

 Expected Graduation: June 2018

**Experience**

**Work**

**PROMISE Internship June 2016-Sept. 2016**

College of Liberal Arts- Office of the Dean

* Help set a baseline for how OSU Liberal Arts grant research compares to liberal arts research at other institutions.
* Identify 3-4 universities that are comparable to OSU
* Isolate similarities and differences between colleges
* Reach out to administrators via email or phone
* Develop final report and present to CLA Dean’s Office faculty

**Oregon State Women’s Center•** Corvallis, OR

Student Success Peer Facilitator 2015-Present

* Responsible for the creation of planning, implementing, and evaluating programs/events from concept(s) to completion.
* Work in collaboration with other SS Peer Facilitators to create high impact, collaborative programs with other Cultural Resource Centers, student organizations, and/or other OSU departments and unit partners.
* Responsible for presenting all necessary budget needs for programs made within center to staff in order to be approved by Assistant Director/GTA.
* Provide quality customer service to all visitors of the center, including hosting and providing tours.
* Responsible for opening/closing procedures, general upkeep of center, and engaging in weekly cleaning tasks and other duties as assigned by Assistant Director/GTA

**Associated Students of Oregon State University (ASOSU) •** Corvallis, OR

Senator -Legislative Branch 2015-Present

* Responsible for maintaining the ASOSU Statutes
* Seated on two committees in the Senate (Oversight and Ethics and Student Government)

**Volunteer/ Leadership**

**Martin Luther King Jr. Day of Service- January 2016**

* Repackage bulk food for distribution to some of the 74 member agencies (shelters, care centers, food banks, etc.) to bring food to those who need it most in Linn and Benton Counties.

**Kaiser Permanente- June 2014-September 2014**

* Provide service to patients such as refreshments, literature, assistance and information
* Restock supplies/deliver supplies to other departments
* File medical documents and work in the gift shop

**Power Chord A Capella Club- September**

* Rehearse two days a week for 3 hours each
* Weekly public performances

**Varsity Soccer Team Captain- High School Senior Year**

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**Office Skills/Certifications**

* CITI Certification: certifies students to conduct human research
* Microsoft Word Proficient
* Organized and Event Planning Expert
* Telephone and Email savvy
* Good Leadership Skills

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**Honors/Awards**

* OSU Honor Roll Fall/Winter 2015
* All-Northwest Choir
* All-State Choir
* Student of the Year- Concert Choir
* Pole Vault State Championship qualified

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**Travel Abroad Experience**

* Germany Summer 2012
* Canada Summer 2014